



REQUEST FOR PROPOSALS

MUNICIPAL DECORATIVE SIDEWALKS, PLANTER BOXES, TREE SURROUNDS, CURBING REPAIR AND REPLACEMENT SERVICES

ISSUED: October 28, 2026

I. Project Overview and Goal:

Boyne City Main Street/Downtown Development Authority is seeking proposals from qualified, licensed contractors for the comprehensive repair and replacement of a portion of original decorative sidewalks (brick pavers), repair of established planter boxes and cleaning and trimming of numerous tree surrounds. Additional curbing or border work may be required.

The goal is to refresh the downtown's more decorative aspects while insuring a stable walking environment on the city sidewalks.

The sidewalk area to be repaired, as shown in the attached map, is on Main Street in downtown Boyne City, between Lake and Park Street on both the north and south sides. The trees and planter boxes are spread out in the downtown; see attached map.

The project area features specialized concrete finishes, integral concrete curbing, and periodic trees that must be preserved. The selected contractor will be responsible for ensuring structural durability, ADA compliance, and aesthetic consistency, while minimizing disruption to local businesses and public traffic.

II. Scope of Work:

The selected contractor shall provide all permits, labor, materials, equipment, Miss Dig needs, testing and supervision necessary to complete all necessary work to the satisfaction of the representative of Boyne City Main Street. Electrical lines will be privately marked. The scope of work can include, but is not limited to:

Demolition and Excavation

- Remove designated sections of the existing decorative sidewalk and concrete curbing.
- Provide proper disposal of all excavated concrete and debris in accordance with local environmental regulations.
- Excavate to the required subgrade depth, ensuring a stable foundation.

Decorative Sidewalk Installation

- Prepare and compact the subgrade and aggregate base to engineering specifications.

- Pour and finish new concrete sidewalk sections to match the existing decorative pattern, color, and texture (e.g., stamped concrete, exposed aggregate, or broom-finished borders) where needed.
- Form and pour integral concrete curbing matching existing city standards and dimensions.
- Install necessary expansion and control joints to prevent future cracking.

Planter Box Repair

- Please see pictures attached.
- Each planter box comes with a different level of repair. Each box contains a tree, soil and electrical.
- Determine damaged sections of the boxes and clean and repair/replace as needed.
- Replace with matching bricks and mantel pieces any boxes requiring new materials.
- Where possible, provide upgraded material for the electrical outlets; see below for coordination.

Street Tree

- Coordinate work around periodic street trees.
- Remove the appropriate grates, both 4' and 5' squares; each in two pieces, from each tree and clean out at least a two-inch depth. Implement root-pruning best practices, with oversight from the city, where tree roots have heaved the pavement.
- If needed, install structural soil or root-barrier systems around tree wells to mitigate future sidewalk lifting.
- Reset or replace existing decorative metal tree grates, having trimmed the ones necessary to allow for future growth, and to align perfectly with the new sidewalk grade.
- Replace, as needed, the existing concrete border around each of the lifted grates to maintain the sidewalk grade.
- Replace existing electrical outlets with a decorative bollard, to match the street light colors, that would allow for access to the electrical needs for that tree. The bollard can be with or without lighting determined when provided with specs and consideration of the planter box repair.

Site Restoration & Safety

- Implement a traffic and pedestrian control plan, including structural barricades and detour signage. There are homes and businesses on this street that need access and parking. Secure proper street closure forms from the city as necessary.
- Restore any disturbed adjacent areas, including landscaping, turf, or street furniture.
- Clean the job site daily to maintain a safe, professional environment.
- The notes section is an integral part of the RFP

III. **Deliverables and Requirements:**

The submission must include:

1. Contact name and all pertinent company information; legal name and address,
2. Proof of valid state licensing and minimum insurance coverage
3. Specific and detailed bids and scale drawings for each component of the work requested that includes site prep, demolition and disposal, installation and curbing costs, projected tree well management costs and expected planter box materials and repair costs.

4. The bid document should provide details for each of the items mentioned above by category of work necessary, including but not limited to detailed narrative explaining the proposed approach to demolition, decorative finishing, and traffic management.
5. A proposed project schedule, including the estimated start date, phasing milestones and final completion date of no later than 7/1/27.
6. A pedestrian safety and traffic management plan outline.

IV. Additional Information:

Please contact the Boyne City Main Street office at 231.582.9009 to schedule a pre-bid meeting or if you have any questions.

Proposals must be received at:

Boyne City City Hall
Attn: Boyne City Main Street
319 N. Lake Street
Boyne City, MI 49712

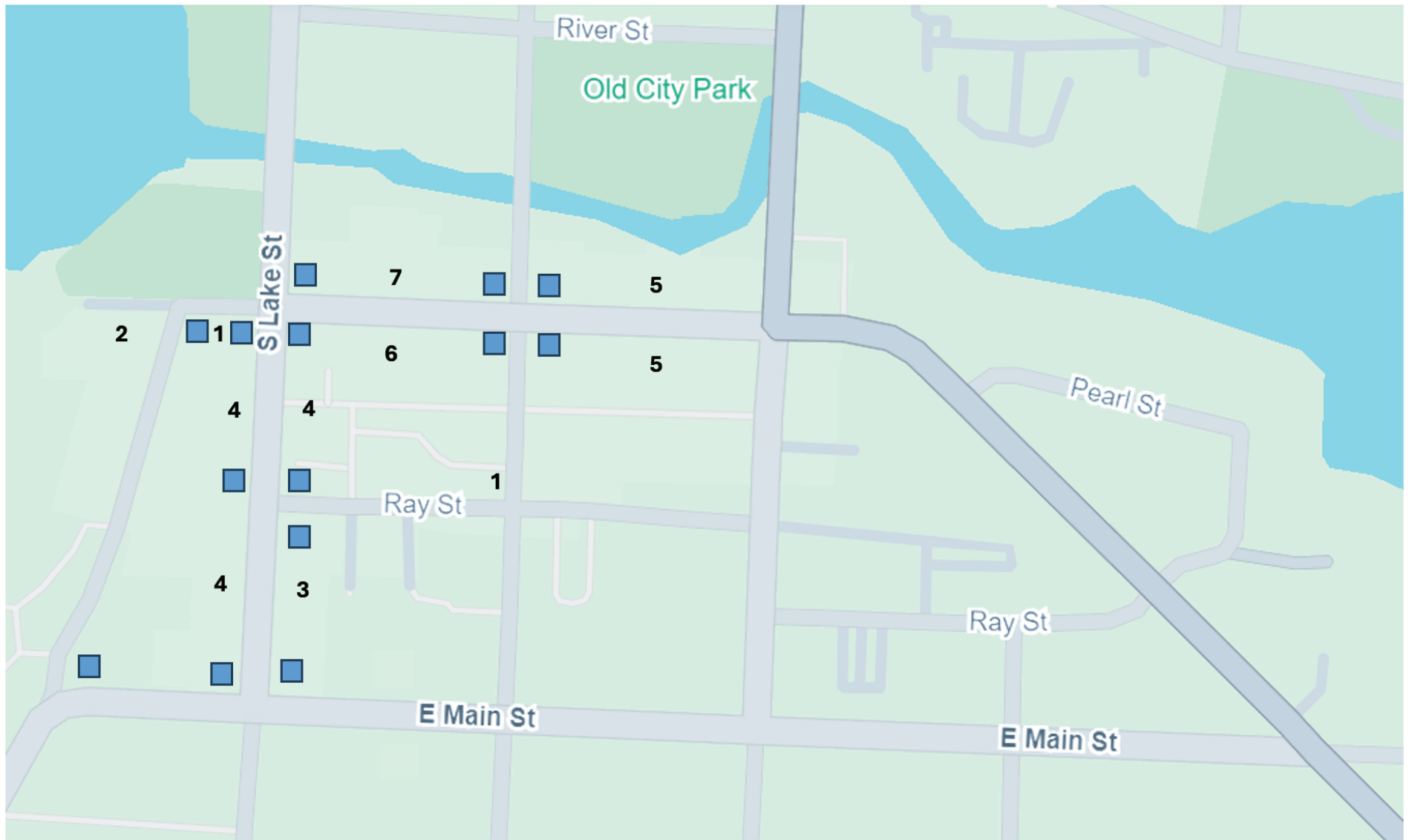
Or emailed to: mainstreet@boynecity.gov **by 2pm EST on January 8, 2027. Bidders and bid amounts will be announced that day with final selection of the contractor announced after Boyne City Main Street has completed all questions and negotiations.**

This will primarily be a cost and qualifications-based selection with an assessment of any additional proposed designs or elements and total costs provided, given services selected. Boyne City Main Street reserves the right to reject any or all proposals and modify any provisions set forth in the RFP that are in their best interest prior to execution of a contract.

For any additional information prior to submittal, please contact:

Ingrid Day
Executive Director
Main Street
113 S. Lake Street Boyne City, MI 49712
mainstreet@boynecity.com
231.582.9009

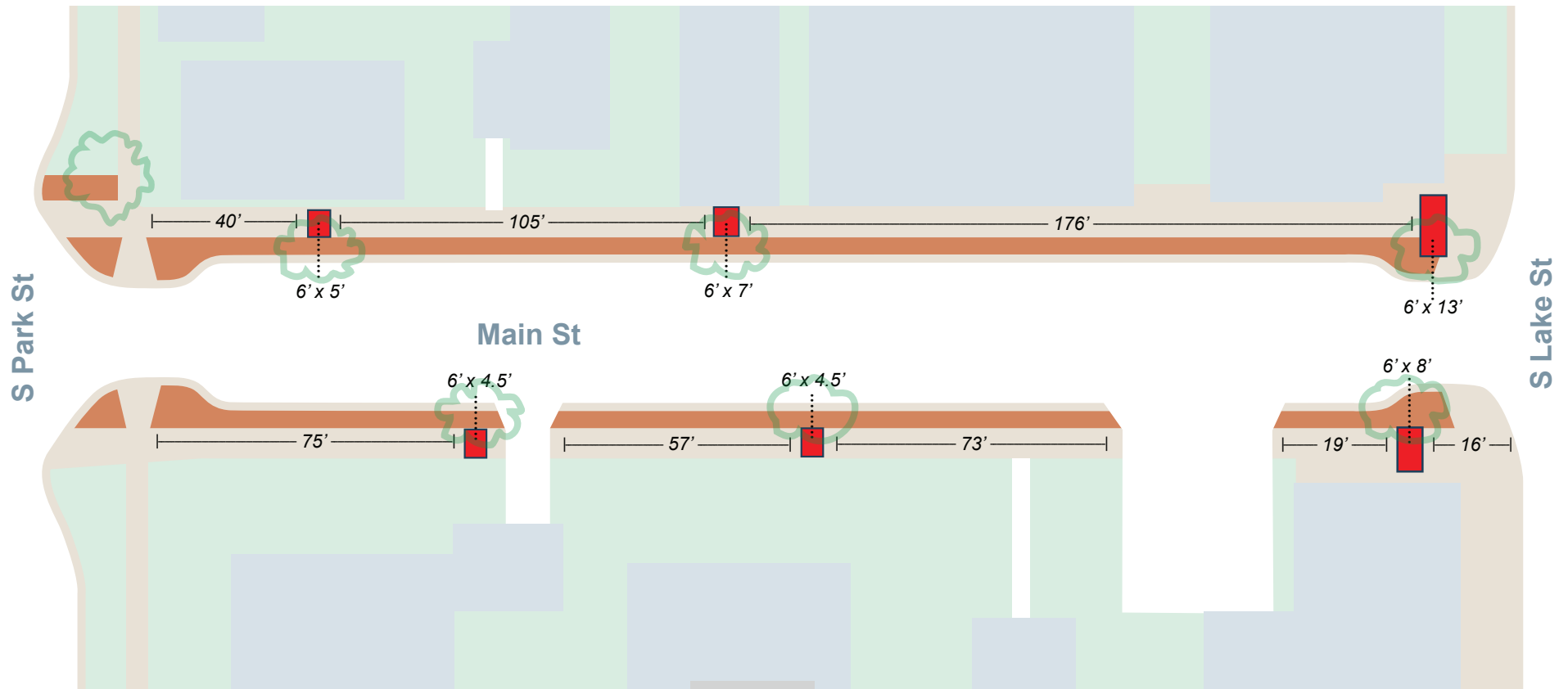
Tree & Planter Box Locations



■ Planter Box
Numbers coincide with trees in that section



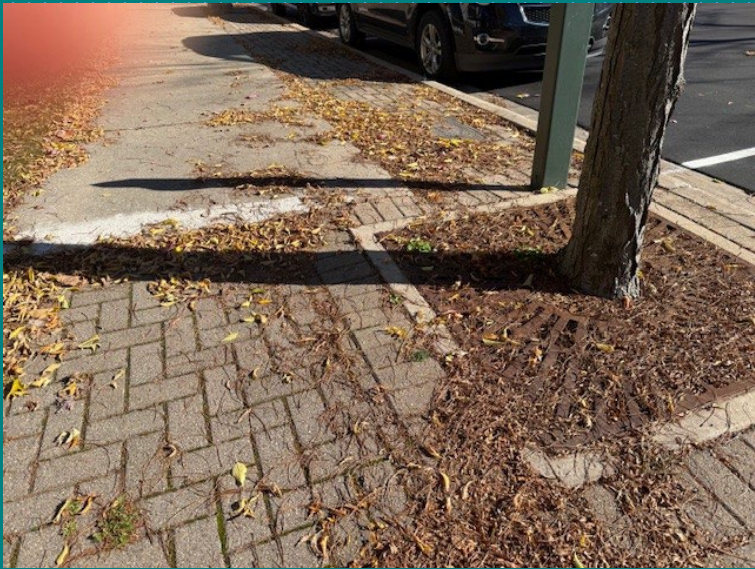
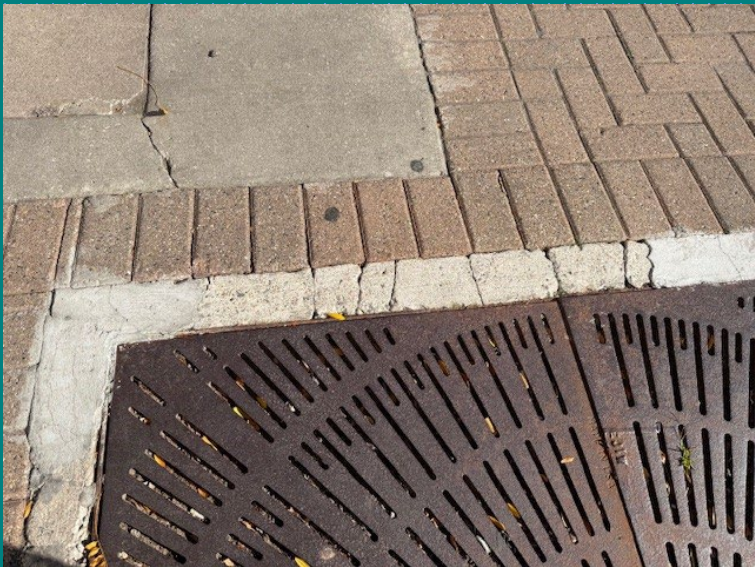
E Main Street

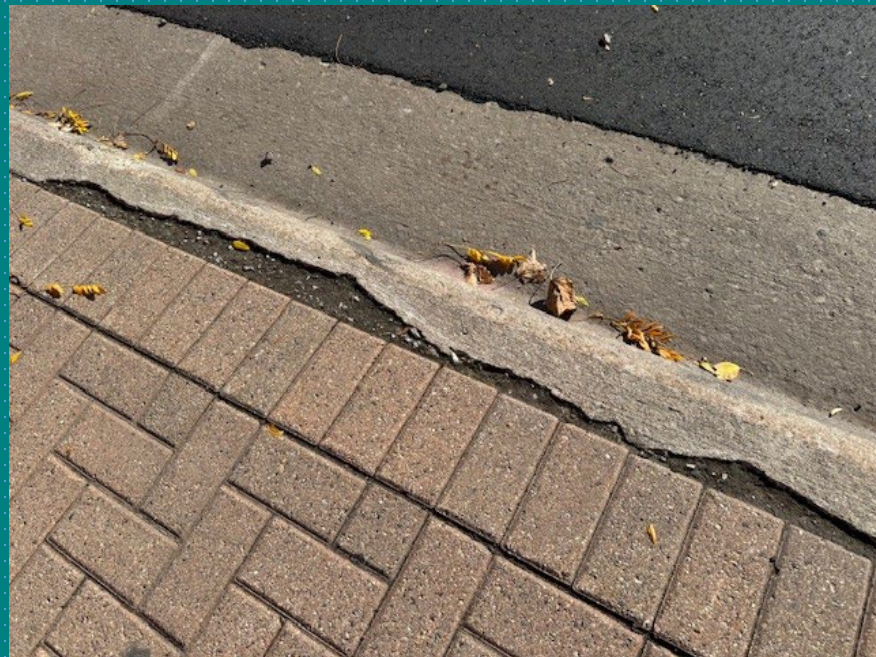
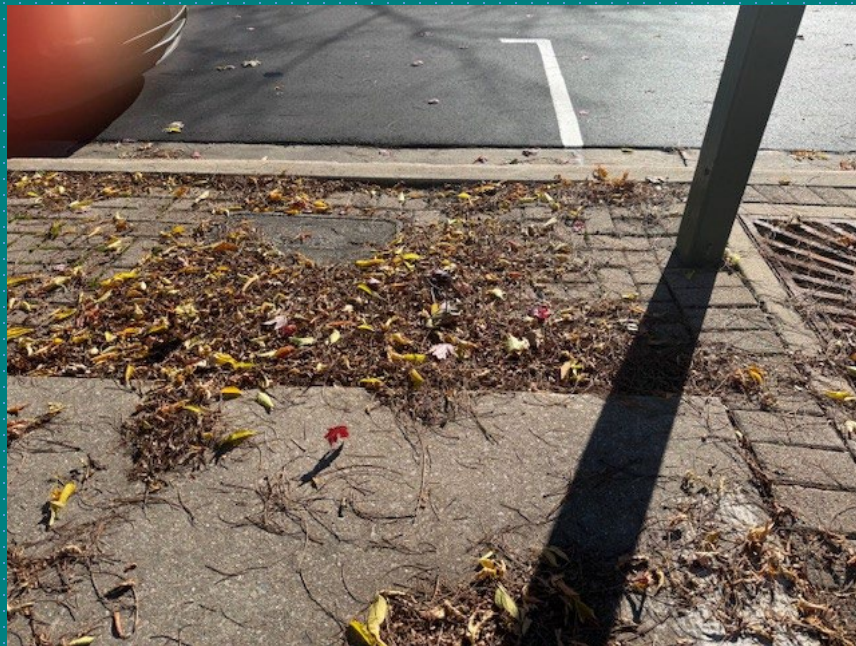
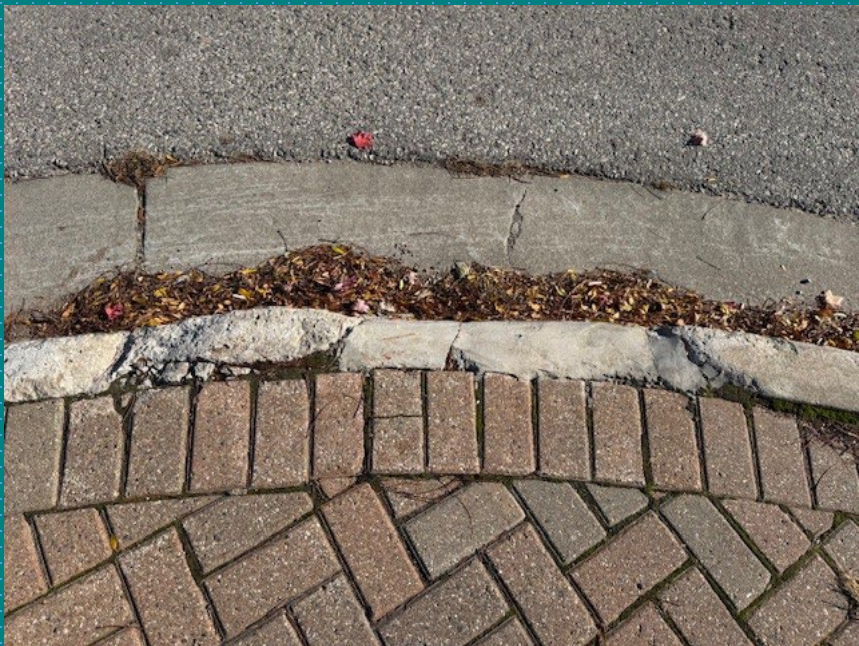


-  Brick Tree and Grate Box
-  Decorative Brick Sidewalk
-  Concrete Sidewalks and Curbs
-  Existing Buildings

- All trees have 4' square decorative grates to be replaced
- Electrical poles close by
- Brick mainly cleaned and replaced
- Determine extent of work at bumpouts and curb issues
- Art work







Notes:

1. UNDER GROUND UTILITIES

For protection of underground utilities, and in conformance with PA 53, 1974, the contractor shall call toll free 1-800-482-7171 a minimum of three full working days, excluding Saturdays, Sundays and holidays, prior to beginning each excavation in areas where public utilities have not been previously located. All "MISS DIG" participating members will be thus routinely notified. This does not relieve the contractor from notifying utility owners (City of Boyne City) who may not be a part of the "MISS DIG" alert system.

2. EXISTING UTILITIES

Existing utility lines, including but not limited to gas lines, telephone lines, water main, cable TV, electric, data lines, storm sewer, force mains, sanitary sewer and other underground utilities may be in the area. While we will privately mark the electrical, the contractor shall be solely responsible for any damage to existing utilities during the construction of this project.

3. SIGNS

Signs requiring relocation due to construction operations shall be salvaged and reset by the contractor at location designated by the engineer. This work will be considered included with other construction pay items of the project. If necessary, replace the sign posts to reset at the regulation height.

4. TRAFFIC CONTROL

The contractor shall erect and maintain the necessary construction signage throughout the duration of the project for any change of traffic flow. Placement of permanent and temporary traffic control items shall be done in accordance with the 2011 edition of the Michigan Manual of Uniform Traffic Control Devices, as amended and M.D.O.T. guidelines. All signage shall be reviewed and approved by the Boyne City D.P.W. and the Boyne City Police Department. The contractor will be required to adjust the construction signing throughout the project, as required by the construction. It is the intent that the roads be maintained open to local traffic throughout construction, unless otherwise approved by the City.

5. MAINTAIN ACCESS TO DRIVEWAYS AND BUSINESS ENTRANCES

Access to all driveways and business entrances shall be maintained by the contractor. All costs associated with the maintenance of drives shall be included.

6. COORDINATION WITH EXISTING BUSINESSES

The contractor shall coordinate with operations of existing businesses to maintain access throughout construction. Coordination efforts shall include, as necessary, temporary drives, temporary signage and other reasonable measures as needed.

7. EXISTING STRUCTURES

Unless specifically noted, all sidewalks, drives, trees, fences and other appurtenances shall be protected. All such items damaged during construction shall be repaired or replaced, the costs of which shall be borne by the contractor.

8. PROTECTIVE FENCE

Protective fencing shall be placed around any excavations that are left open overnight. Protective fence shall be included in the bid. A maximum of 100 feet of trench shall be allowed open at any given time.

9. SAW CUTTING CONCRETE SURFACES

If a pavement edge is damaged after saw cutting or other means, the edge shall be recut as directed by the engineer. Saw cutting shall be full depth of the pavement being sawed.

10. REMOVAL OF CONCRETE CURB & GUTTER, and SIDEWALK

Removal of existing concrete curb & gutter shall be bid as such. Removal of existing concrete sidewalk, if needed, should also be bid as such.

11. SIDEWALK RAMPS

If repaired, sidewalk ramps shall be constructed in accordance with the most current MDOT standard plan R-28 series. The contractor shall form each sidewalk ramp and demonstrate to the city that it meets MDOT standard plan R-28 series requirements prior to pouring the ramp. East Jordan Iron Works duralast detectable warning surface plates, cast in place, are required on all newly cast concrete sidewalk ramps.

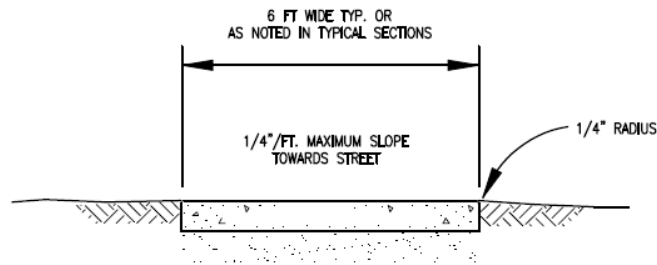
12. POOR SUBGRADE

The contractor shall monitor the condition of the subgrade throughout if there is excavation work and inform the owner of any poor soils, perched water or other similar conditions encountered. With prior approval by the City or Engineer, subgrade undercutting, type II and geotextile stabilization will be utilized in these circumstances.

Sidewalk and Joint Details

These existing construction details support the sidewalk, planter box, tree surround, and curbing portions of the RFP. Drawing dimensions, materials, and locations shall be confirmed by the City before issuance. All drawings are not to scale.

Four Inch Concrete Sidewalk

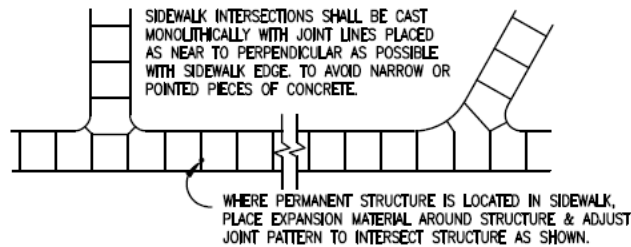


4 INCH CONCRETE SIDEWALK

SCALE: NONE

Typical Sidewalk Joint Layout

NOTES: SIDEWALK TRANSVERSE SLOPE MAY VARY FROM ZERO TO 1/4" PER FT. TO MEET SITE CONDITIONS. WHEN TRANSVERSE SLOPE IS LESS THAN 1/4" PER FT. LONGITUDINAL DRAINAGE MUST BE PROVIDED. IN SETTING GRADES FOR COMMERCIAL DRIVES THE TYPES OF THE USING VEHICLES SHOULD BE CONSIDERED



TYPICAL SIDEWALK JOINT LAYOUT

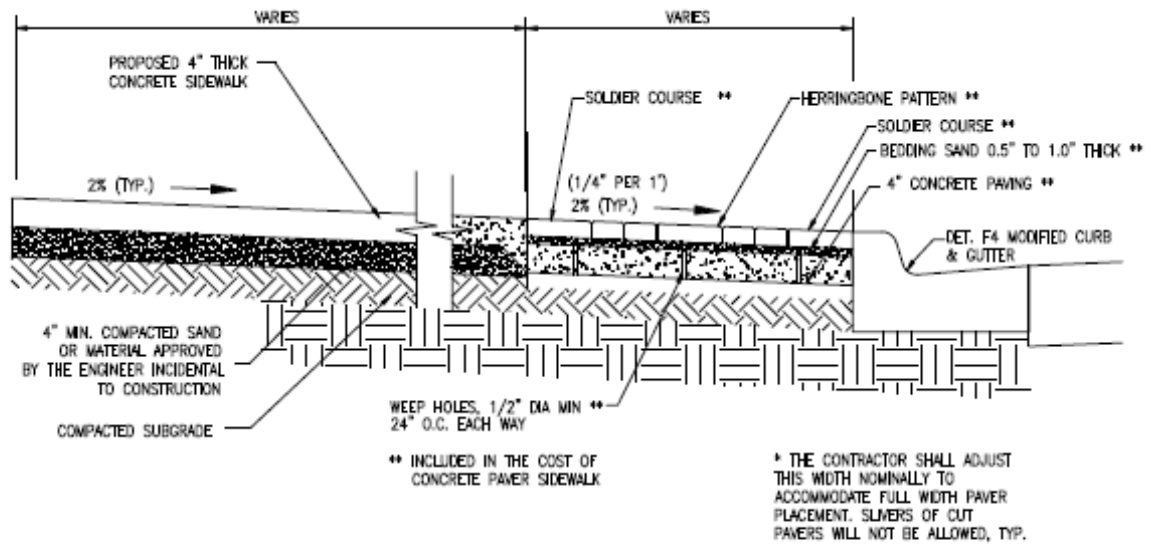
SCALE: NONE

Joint layout notes: Cast sidewalk intersections monolithically. Place joint lines as nearly perpendicular to the sidewalk edge as possible to avoid narrow or pointed concrete pieces. Where a permanent structure is located in the sidewalk, provide expansion material around the structure and adjust the joint pattern to intersect it.

Original slope note: Transverse slope may range from zero to 1/4 inch per foot to meet site conditions. Provide longitudinal drainage when the transverse slope is less than 1/4 inch per foot. Consider vehicle types when setting commercial driveway grades. [Confirm accessible slopes and drainage requirements for this project.]

Sidewalk and Concrete Paver Section

Typical Sidewalk and Concrete Paver Section



TYPICAL SIDEWALK/CONCRETE PAVER SECTION

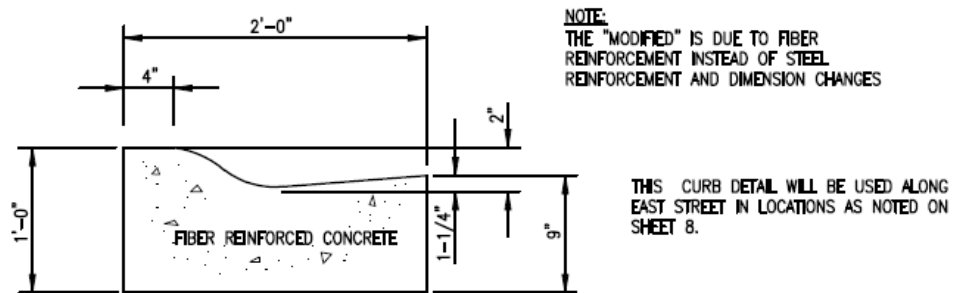
SCALE: NONE

Editable drawing notes: Adjust the indicated width as needed to accommodate full-width paver placement. Slivers of cut pavers are not permitted. The drawing identifies bedding sand, soldier courses, concrete paving, and weep holes as included in the concrete paver sidewalk cost. [Align this pricing language with the RFP bid categories.]

The drawing shows four-inch concrete paving, bedding sand 0.5 to 1.0 inch thick, and a minimum four-inch compacted sand base or engineer-approved material beneath the concrete sidewalk. [Confirm the applicable assembly, base materials, slopes, and dimensions.]

Curb and Gutter Details

MDOT Type D2 Modified

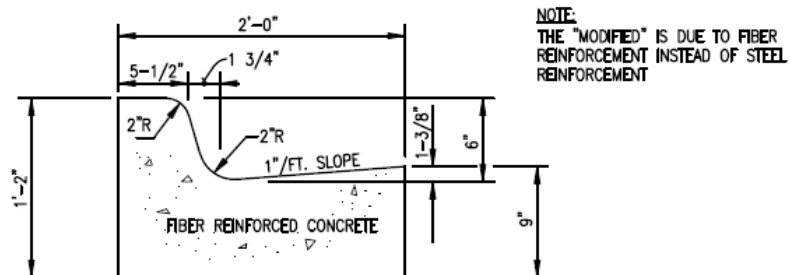


CURB & GUTTER MDOT DETAIL TYPE D2 MODIFIED

SCALE: NONE

Original note: The modification consists of fiber reinforcement in place of steel reinforcement and dimensional changes. This source detail references East Street and Sheet 8. [Confirm its applicability and replace those location references before issuance.]

MDOT Type F4 Modified



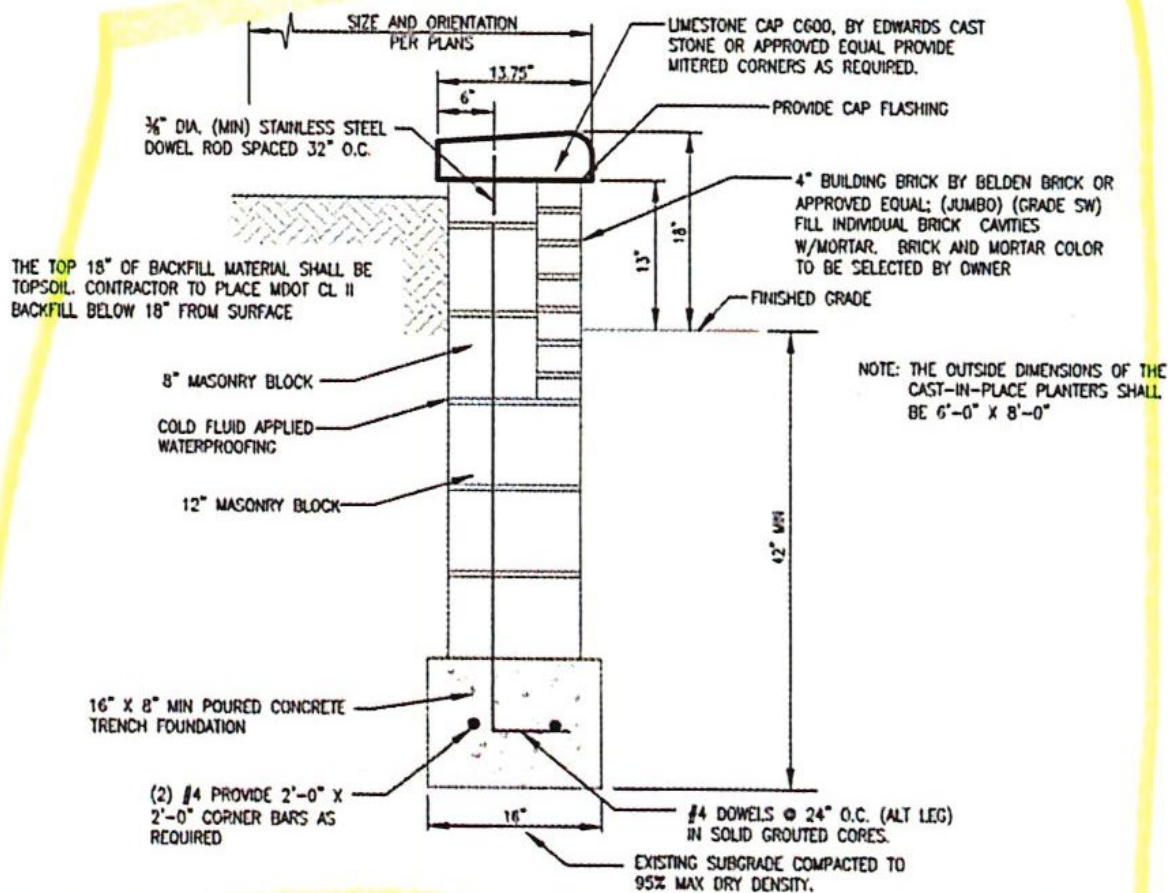
CURB & GUTTER MDOT DETAIL TYPE F4 MODIFIED

SCALE: NONE

Original note: The modification consists of fiber reinforcement in place of steel reinforcement. [Confirm which curb detail applies at each location.]

Planter Box Construction Detail

Masonry Planter Box Section

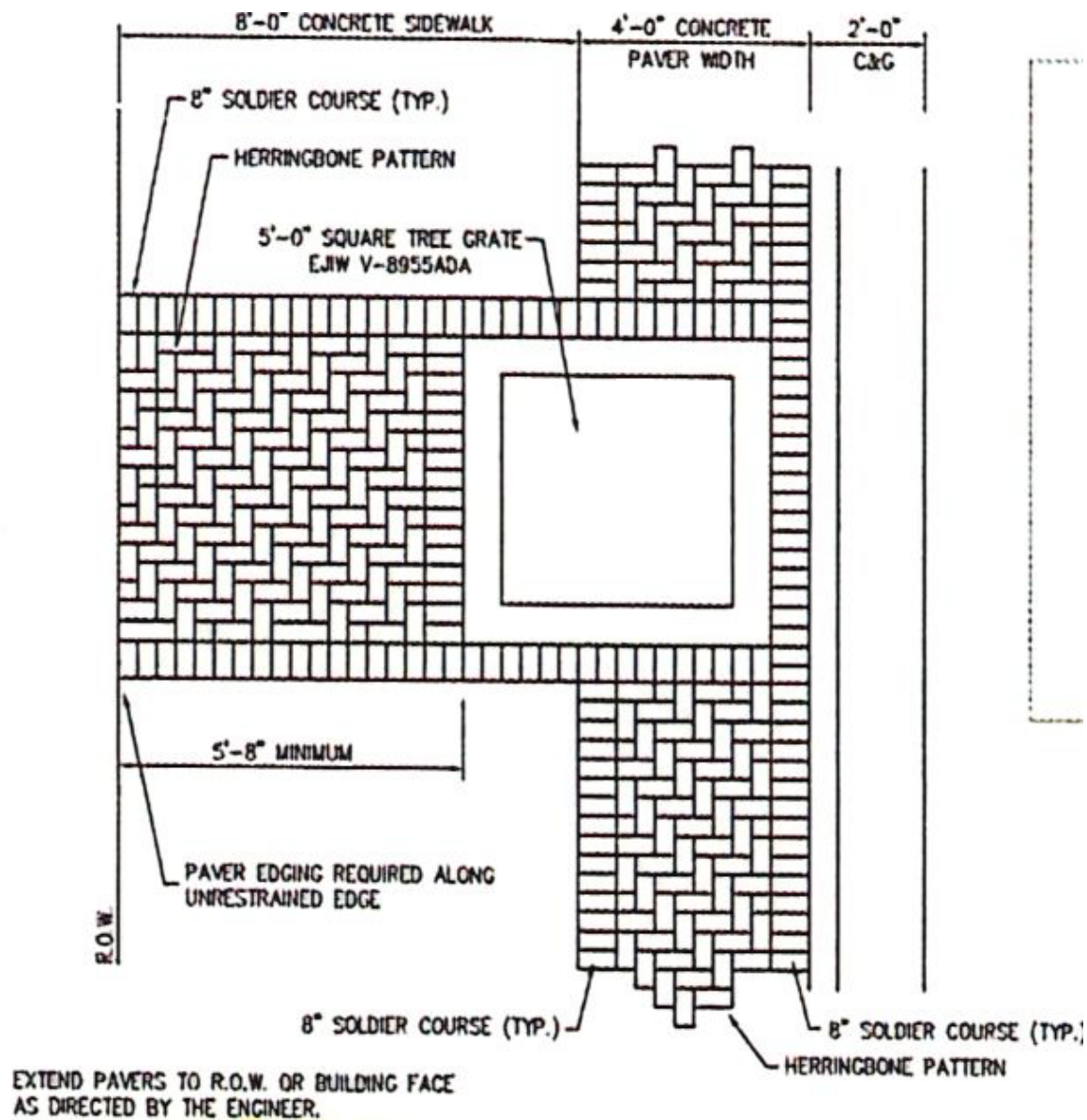


Drawing notes: Planter size and orientation are per plan. The drawing identifies outside dimensions of generally six feet by eight feet; a limestone cap C600 by Edwards Cast Stone or approved equal; cap flashing; four-inch building brick by Belden Brick or approved equal, jumbo size, Grade SW; mortar-filled brick cavities; and brick and mortar colors selected by the owner.

The top 18 inches of backfill are identified as topsoil, with MDOT Class II backfill below that depth. The drawing also identifies masonry block, cold fluid-applied waterproofing, a poured concrete trench foundation, reinforcing bars and dowels, and subgrade compacted to 95 percent maximum dry density. [Confirm repair requirements and verify existing construction before specifying replacement components.]

Tree Surround Layout One

Eight Foot Sidewalk and Four Foot Paver Layout

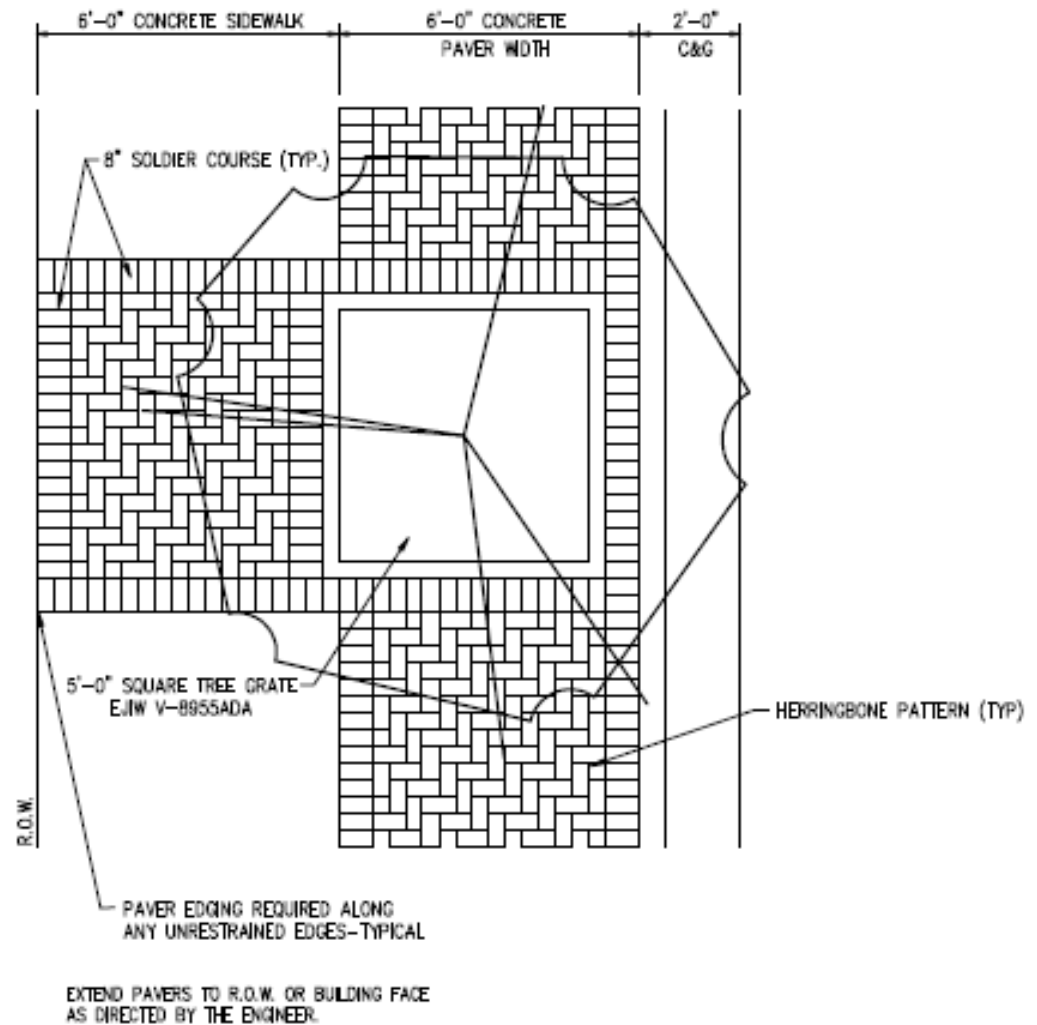


Drawing notes: Eight-inch soldier course; herringbone pattern; five-foot square tree grate; paver edging along unrestrained edges. Extend pavers to the right-of-way or building face as directed. The drawing shows a five-foot eight-inch minimum dimension. [Confirm locations, clear widths, and the grate model before issuance.]

NOTE: Tree grates on Main Street are four-foot squares.

Tree Surround Layout Two

Six Foot Sidewalk and Six Foot Paver Layout



CONCRETE PAVER/TREE GRATE DETAIL

SCALE: NONE

Drawing notes: Eight-inch soldier course; herringbone pattern; five-foot square tree grate; paver edging along unrestrained edges. Extend pavers to the right-of-way or building face as directed. [Confirm which of layouts B4 and B5 applies at each location.]

Tree Grate Section with Four Inch Wide Concrete Header

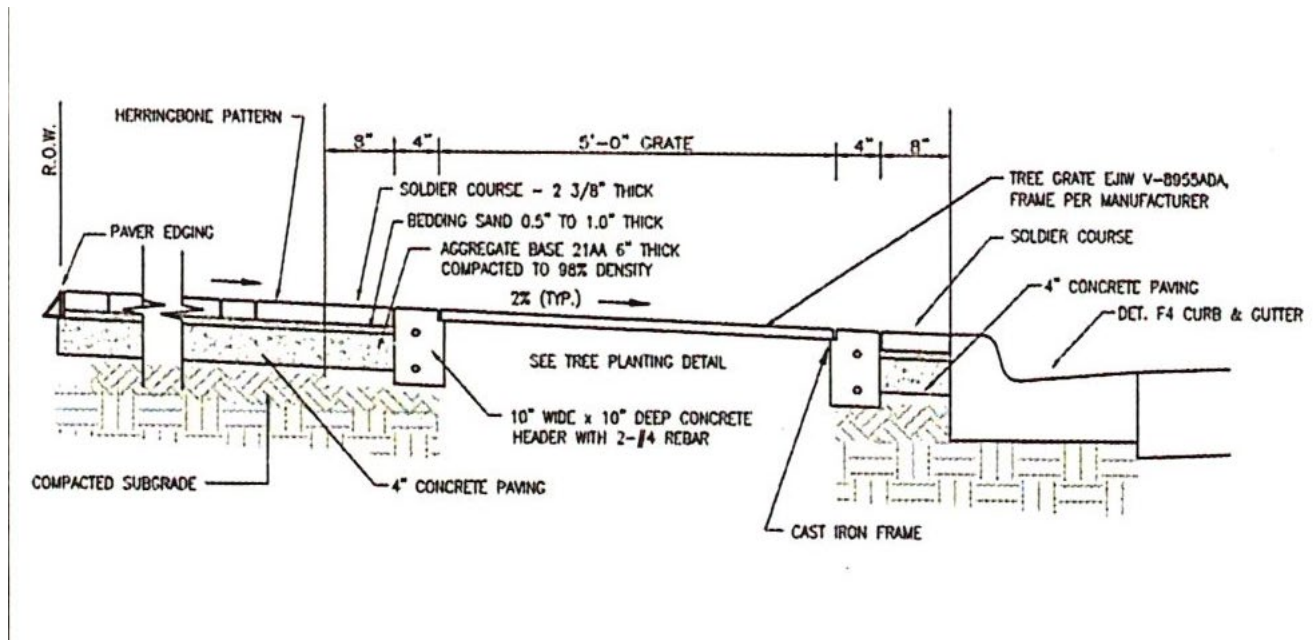
1. DIG PLANT POCKET FOR DECIDUOUS AND EVERGREEN TREES A MINIMUM OF 36" WIDER AND 6" DEEPER THAN ROOT BALL, UNLESS OTHERWISE SPECIFIED.
2. DIG PLANT POCKET FOR SHRUBS A MINIMUM OF 12" WIDER AND 6" DEEPER THAN THE ROOT BALL, UNLESS OTHERWISE SPECIFIED.
3. LOOSEN EARTH ON SIDES OF PLANT POCKET TO BREAK ANY GLAZING CAUSED BY DIGGING.
4. SET PLANTS AT THE SAME OR SLIGHTLY HIGHER DEPTH THAN THE NURSERY.
5. ALL PLANTS SHALL BE SET PLUMB AND HAVE THE BEST SIDE OF THE PLANT FACING TOWARD THE MAIN DIRECTION OF VIEW.
6. TOPSOIL SHALL BE FRAMBLE LOAM, FREE OF ROOTS, PLANTS, SOO, STONES, CLAY LUMPS, AND OTHER EXTRANEOUS MATERIALS HARMFUL TO PLANT GROWTH. INCORPORATE PEAT INTO SOIL AT 5:1 RATIO.
7. PLANT FERTILIZER: CONTRACTOR SHALL PROVIDE AND INCORPORATE A SLO-RELEASE FERTILIZER (3 MOS.) INTO PLANTING SOIL AT TIME OF PLANTING THE INDIVIDUAL PLANTS. FERTILIZER COMPOSITION RECOMMENDED IS AN 12N-16PH-12P OR 20-10-10 GRANULAR FORM. THE USE OF LAWN FERTILIZER IS TO BE AVOIDED.
8. FILL PREPARED SOIL TO 1/2 THE DEPTH OF THE ROOT BALL. PACK GENTLY, AND PUDDLE THE WATER.
9. LOOSEN AND REMOVE BURLAP AND ALL LACING FROM UPPER HALF OF ROOT BALL. REMOVE NON-DEGRADABLE MATERIAL.
10. BACKFILL WITH PREPARED SOIL WHICH, AFTER COMPACTION, IS FLUSH WITH SURROUNDING GROUND LEVEL.
11. COVER ENTIRE PLANT POCKET AREA WITH 4" BARK MULCH TAPERING DOWN AT PLANT BASES. PRUNE DAMAGED OR DISTORTED LIMBS AND AS NECESSARY TO BALANCE PLANT. ALL PLANTS SHALL HAVE A MINIMUM 2' RADIUS MULCH SAUCER. DISTORTED OR DAMAGED PLANTS WILL NOT BE ACCEPTED.



Boyne City Main Street 7

Tree Grate Section Two

Tree Grate Section with Ten Inch Wide Concrete Header



Drawing notes: Herringbone pattern; soldier course pavers 2 3/8 inches thick; bedding sand 0.5 to 1.0 inch thick; six-inch aggregate base identified as 21AA, compacted to 98 percent density; four-inch concrete paving; cast iron grate frame; ten-inch-wide by ten-inch-deep concrete header with two No. 4 reinforcing bars.